

**Academic Senate Council Minutes DRAFT
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, October 19, 2015

Location: AA216

Meeting Called To Order at 2:20 p.m.

Committee Members in Attendance: Beth Goehring (President), Gabriela Segade (VP/CIC), Wayne Organ (LA), Bonnie Holt (LA), Lucile Beatty (LAVA), Rick Ramos (LAVA), Alissa Scanlin (SS), Judy Flum (DE), Leslie Alexander (NSAS), Andrea Phillips (SS), and Katie Krolikowski (CTE).

Committee Members Absent: Luanna Waters (ASU)

Visitors in Attendance: Jason Berner, Mariles Magalong, Ghada Al-Masri, Lorenzo Morotti (Advocate)

CONSENT AGENDA ACTION ITEMS

October 19 agenda

ACTION: Gabriela motioned to approve the agenda; Lucile seconded; Beth, Gabriela, Wayne, Bonnie, Lucile, Rick, Alissa, Judy, Katie, and Leslie were all in favor; Andrea arrived after the item was approved.

October 5 minutes

ACTION: Bonnie motioned to approve the minutes; Leslie seconded; Beth, Gabriela, Wayne, Bonnie, Lucile, Rick, Alissa, Judy, Katie, and Leslie were all in favor; Andrea arrived after the item was approved.

NON-CONSENT AGENDA ACTION ITEMS

Cancellation of November 2 Senate Council Meeting Due to the CCC Presidential Hiring Committee meeting on November 2, Beth will not be available to chair the Council meeting. Gabriela motioned to cancel the meeting; Bonnie seconded; Beth, Gabriela, Wayne, Bonnie, Lucile, Rick, Alissa, Judy, Katie, and Leslie were all in favor; Andrea arrived after the item was approved.

INFORMATION/DISCUSSION

Faculty Representation on Presidential Hiring Committee The Academic Senate was instructed to forward two faculty names, along with the Senate president's name to represent faculty on the CCC presidential hiring committee. Six faculty sent in statements of their intent. The Council discussed the criteria that the senate selection committee should consider in choosing the two faculty reps.

- Diversity
- Give faculty who haven't participated on a presidential hiring committee an opportunity to experience it
- Should have experience on other types of hiring committees
- Should be knowledgeable of demographics and characteristics of our college and how it relates to the hiring of a new president
- Should have broad range of college experiences
- Should be good at reading between the lines
- Should not be to reward someone
- Should have a good skill set
- Should include a CTE faculty
- Should be diversity among divisions
- Should have considerable years of experience at CCC

Program Review and Validation Process SLO/SLOA and ACCJC guidelines were discussed broadly, regarding how reporting out was done at the division level, and if it was actually an ACCJC requirement. CTE requirements were also discussed.

Beth updated Program Review instructions.

Step 1 – Beth edited it.

Step 2 – Report out at division meetings and include meeting date of presentation and decision

Step 3 – Transfer rates if available

Step 4 – Added new information, made some edits to this section, supporting documents, instructor asks for cloud accounts, make public, and put link in program review.

CTE – Katie says the Validation Team should be cleaner – Academic Senate responsible

Beth will send out to Senate Council for review.

CTE Committee Katie had said that Kelly changed the CTE Committee name to Workforce Committee, and was concerned with the composition and charge of committee. It was discussed whether it was under the 10+1 and why the CTE dean is not on the committee.

Measure A Planning Jason and Mariles shared the floor plans for the Classroom Building. The LA division will be moving to new building. The first floor will include 38 faculty offices with individual offices for fulltime faculty. Offices will be assigned using a seniority system. Jason will be sending out the list. Mariles focused on the timeline and the choices of bookcases, office furniture, shelves, etc. The construction team deadline is November 5 and is when she needs the decisions on these items and to who offices are assigned. Vendor reps will be available next week in LA27 Monday/Tuesday from 10-12 am and Tuesday/Thursday from 2-4

pm. There will also be a student study area included on each floor. The Council was shown slides of color schemes.

Measure E Planning The new plan is to tear down Biology Building. In the past, the Biology Building was supposed to become the new Art Building. Bonnie said the Art Building was to be condemned. Mariles said that Ray Pyle said the Art Building wasn't sliding. So it will not be torn down. Originally, the AA Building was to be torn down. Now, we may keep AA building. It would be a spare building and could be remodeled. The Art building issue is still being considered. Katie wondered why the Biology building would be torn down when it was just retrofitted two years ago. The architects said it will cost more to renovate the Biology and Physical Sciences buildings than it would to rebuild another.

Robert's Rules of Order Tabled for lack of time.

Assignment of Offices in New Class Building Discussed above in Measure A agenda item.

Combining inter-department Online Program Reviews Tabled for lack of time.

UPDATES ON PREVIOUS DISCUSSION ITEMS

Mentoring Program for First-year Tenure-track Faculty Tabled for lack of time.

Interior Color Scheme of New Buildings Discussed above in Measure A agenda item.

Incomplete Grade Form Language Tabled for lack of time.

Plus/Minus Grading Update Tabled for lack of time.

Canvas There was discussion of what people thought of Canvas. Most of the Council liked the features and some brought up issues they had with D2L. Bonnie motioned for the Senate to endorse the move to Canvas; Katie seconded; Beth, Gabriela, Wayne, Bonnie, Lucile, Rick, Alissa, Judy, Katie, and Leslie were all in favor; Andrea abstained.

Strategic Direction (Local Degree Update) Tabled for lack of time.

COLLEGE COMMITTEE REPORTS

Tabled for lack of time.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no public announcements or open discussion.

Adjournment

The meeting was adjourned at 4:00 p.m. The next meeting will be November 16.

Respectfully submitted,
Lynette Kral